



Immanuel Lutheran College

Outside School Hours Care

126-142 Wisers Road Buderim Queensland Australia 4556
PO Box 5025 Maroochydore BC Queensland Australia 4558
T. 07 5477 3418 Email: oshc@immanuel.qld.edu.au
W. www.immanuel.qld.edu.au

Philosophy:

Immanuel Lutheran College Outside School Hours Care (OSHC) believes that play and leisure experiences are an important and valuable element in a lifelong learning process. We believe that each child prospers when provided with support and opportunity to develop their strengths and interests. Through collaboration with children, family and community, Immanuel Lutheran College OSHC is committed to provide activities that enable children the time they need to confidently discover, imagine, explore ideas, develop relationships, build competence and skill.

National Quality Standard:

This is a set of Laws and Regulations that all Child Care Services must adhere to. It is overseen by the federal governing body – Australian Children’s Education and Care Quality Authority. For further information please refer to - www.acecqa.gov.au.

My Time, Our Place – Framework for School Aged Care:

This is the School Age Care framework within the National Quality Standard. This is a set of principles, practices and objectives that all School Age Services adhere to. For further information please visit www.mytimeourplace.com.au.

Programming:

Before School Care, After School Care and Vacation Care programs consist of child initiated play. Programs are formulated every 2 weeks to reflect child interest and to provide direction for staff and children. The program is dynamic and staff are flexible to support children’s evolving interests and knowledge.

Bookings:

Families are required to complete a booking form for After School Care and Vacation Care. Forms are emailed to families, can be collected from OSHC or found on our webpage. Casual bookings may be accepted; however acceptance depends on staff ratios and space. Cancellations;

- BSC and ASC – notification 24 hours beforehand.
- Vacation Care – 5 working days

Cancellations, absences and additional bookings are only accepted via email. It is important to email absences to OSHC before 2:30pm that day.

Summer Vacation Care:

If your child is enrolled in Prep 2023, you can book your child into Vacation Care from our first day back in 2023 – 3 Jan. The Summer Vacation Care program and booking form will be available on the webpage in mid-November.

Webpage:

<https://www.immanuel.qld.edu.au/community/outside-school-hours-care>

Families are encouraged to refer to the webpage for

- Programs (Before School Care, After School Care and Vacation Care)
- Family Handbook
- Enrolments
- Booking forms
- Philosophy

Facebook Page:

- Check out our Facebook Page to keep up to date with all upcoming events. We hope it gives up an insight of what we are all about! <https://www.facebook.com/ImmanuelLutheranCollegeOSHC/>

Afternoon Tea and Breakfast:

- Immanuel OSHC caters for dietary needs. Please ensure you state your child’s dietary requirements on your enrolment form.

Prep Students:

- Educators will collect Prep children from their classroom. Year 1 and over are to walk to OSHC immediately after school and are expected to be at OSHC by 3:05pm.

Educator Ratio:

- 1 Educator to 15 students at OSHC
- 1 Educator to 8 students on excursions
- 1 Educator to 5 students in water

Educator Qualifications:

Educators at I.L.C OSHC have a minimum qualification of Certificate III in Children's Services.

Studying towards a degree is considered 'qualified'.

Educators hold – First Aid, Asthma, and Anaphylaxis qualifications.

All Educators hold a suitability card (Blue Card).

Cost:

2023 fees:

- After School Care - \$32.00
- Before School Care - \$16.00
- Vacation Care - \$62.00 (+ additional excursion and activity cost that are displayed on the program)
- Less Child Care Subsidy
(note fees usually undergo a slight increase each year)

Child Care Subsidy:

Families are asked to provide a Customer Reference Number's (CRN) on the enrolment form (one for the parent/guardian AND each child). This is so Child Care Subsidy can confirm your child/ren's attendance at our Service so you can receive your Child Care Subsidy. This is used against the fee as a fee deduction. So you will only need to pay the 'gap'.

Please note: Children who are not fully immunised may not be eligible to receive entitlements.

Please contact the Department of Human Services (Centrelink) ph: 136 150 for clarification of any of these topics or to obtain your CRN.

Billing:

Families are emailed fortnightly invoices that are due for payment 14 days from the date of issue. Overdue fee of \$10.00 applies.

Family involvement:

As we are a community not for profit organisation, we depend on family and community involvement. A service that correctly meets the needs of families depends on the level of input we gain from families. Children and staff benefit tremendously when we receive feedback and parents contribute to the program. Your involvement in ILC OSHC is much appreciated.

Where to find us:

At lights on Wisers Rd, turn left into Immanuel Lutheran College on Paveways Drive. At the round-a-bout turn left and drive up the hill, past the Chapel, through the Chapel car park, and then down the hill to the Swimming Pool/Aquatic centre car park. We are at the top of the stairs.

Families are welcome to come into the service to meet our friendly staff and view the facility. Please contact OSHC to arrange a time. Ph: 5477 3418 or email oshc@immanuel.qld.edu.au.

We are looking forward to meeting our new families!

Kind Regards

OSHC TEAM

126-142 Wisers Road Buderim Queensland Australia 4556

PO Box 5025 Maroochydore BC Queensland Australia 4558

T. 07 5477 3418 Email: oshc@immanuel.qld.edu.au

W. www.immanuel.qld.edu.au