



IMMANUEL OUTSIDE
SCHOOL HOURS CARE

Autumn Vacation Care

Tuesday 2nd of April to Friday 12th of April





Our Daily Routine:

7:30am Welcome to Vacation Care

7:30-9.30am Free Play – quiet activities, outside play, simple crafts, handball, skipping.

8.30am–9.30am Free choice of games at the courts

9.30-9.45am Group Time

9.45-10.00am Morning Tea (Please bring).

10.00-10.15am Group Time – activity transition

10.15-12.15pm Main Activity; Organised Group Activities or Outings

12.15-12.30pm Activity Pack-up

12.30-12.45pm Lunch (Please pack a healthy, 'litter' free lunchbox).

12.45-1.00pm Free play

1.00-1.15pm Transition to down time (toileting, drink, hats, shoes, sunscreen)

1.15-3.00pm Down Time; Quiet Time (board games, colouring in, movie in the lecture theatre/library)

3.00-3.30pm Afternoon Tea (provided by OSHC).

3.30-3.45pm Children's choice activities according to children's interest: library, handball, skipping, games at the courts, craft, adventure playground, college green

3.35-5.00pm Free Play – Outside activities or quiet inside activities (reading, colouring in etc.)

5.00-5.15pm Clean up

5.30-5.55pm Free Play inside only

5.55pm Last parent pick-up

6.00pm Building is alarmed



Bring everyday:

- Sunsafe Wide Brimmed hat
- A change of clothes
- Healthy morning tea and lunch
- Water bottle



Quiet time in the Library:

From the 2nd to 12th of April, between 2pm-3pm, the Library staff will be facilitating quiet time activities in the library. This will be an alternative option to the movie in the Library or at OSHC.



Week One



Tuesday 2nd April - Easter Scavenger Hunt

Continue the Easter celebrations at Vacation Care! Our Easter Scavenger Hunt sets the stage for an unforgettable day filled with laughter, teamwork, and sweet surprises. From decoding clues to discovering hidden treasures, each moment is a thrilling adventure. Join us for a day where the spirit of Easter comes alive through fun challenges and delightful moments shared with friends.



Wednesday 3rd April - Tech Day



Dive into the future with our OSHC Tech Day! Get ready for a day of cutting-edge exploration as you delve into the world of technology. From mesmerising virtual reality experiences with VR headsets to creating magical moments with the green screen, it's a day filled with innovation and excitement.



Thursday 4th April - Q Camel Excursion \$25

Get ready for a day of discovery, where you can interact with these magnificent creatures and learn about the daily operations of a camel dairy farm. Our excursion promises educational sessions, engaging activities, and a hands-on experience where you can meet, touch, and feed the camels!

Friday 5th April - Pool Party & Water Play

Join us for a splashing good time as you take a refreshing swim in the college pool, slide into excitement with our slip-and-slide, and indulge in the thrill of water play. The day will be topped off with a sizzling sausage lunch, making it the perfect recipe for a sun-soaked, laughter-filled day.





Week Two



Monday 8th April - Pirate Day

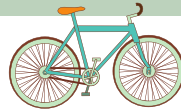
Ahoy, me hearties! Set sail on our swashbuckling Pirate Day! Get ready for a day filled with pirate-themed adventures, treasure hunts, and nautical fun. From crafting pirate hats and eye patches to searching for hidden treasures, young buccaneers will embark on a journey of excitement and camaraderie. Dress in your finest pirate attire and join us for a day of high-sea hijinks and seafaring shenanigans!

Tuesday 9th April - Juiced Up Groms Incursion \$18



Get ready to rev up the fun with Juiced Up Groms Incursion! Our action-packed day is fueled by high-energy activities, including dynamic obstacle courses, team-building games, and exciting sports challenges that keep young groms on their toes. To cap off the excitement, you will savour the sweet taste of victory with a refreshing smoothie at the end.

Wednesday 10th April - Bike & Scooter Day



Gear up for a wheely good time at our Bike and Scooter Day! Join us for a day of outdoor excitement as you are invited to take your wheels - be it bikes or scooters - for a spin around the course.

Thursday 11th April - Fair day + Petting Zoo \$18

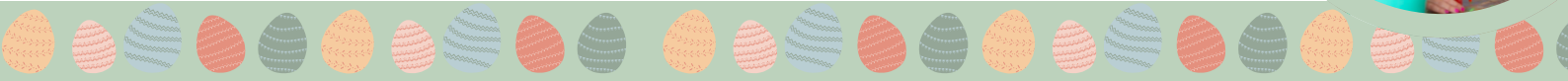
Step right up to the excitement at OSHC Fair Day! Join us for a day of joy and laughter as we welcome our friends from the Early Learning Centre to share in the festivities. From carnival games to sweet treats, the fair will be a buzz with fun activities for everyone. The highlight of the day? A delightful petting zoo where you can interact with adorable animals. Come one, come all, you don't want to miss this!



Friday 12th April - Paint and Sip \$8



Unleash your inner artist at Paint and Sip Day! Join us for a colourful journey you express your creativity through canvas painting. Enjoy a refreshing drink, as an educator guides you through the steps of creating a masterpiece. A day of art, friendship, and fun awaits - let the paintbrushes and imaginations flow!



menu

Week One

Tuesday 2 April:

Nachos with salsa or cheese
Carrot sticks & Oranges

Wednesday 3 April:

Scrolls: vegemite & cheese or spinach
& cheese
Cucumber & apples

Thursday 4 April:

Pikelets with honey or jam
Frozen mango & rock melon

Friday 5 April:

Sausage Sizzle Lunch
provided - BYO afternoon
tea

Week Two

Monday 8 April

Private Ship Hotdogs
Watermelon and Cucumber

Tuesday 9 April

Tacos with beef mince,
cheese and salsa
Cherry tomatoes and frozen
mango

Wednesday 10 April

Sushi with rice, tuna and
avocado
Watermelon and apples

Thursday 11 April

Apple and cinnamon
muffins
Frozen mango and
cucumbers

Friday 12 April

Crackers, hummus,
popcorn, cheese cubes
Watermelon & Oranges

Important Information

Program Dates

Tuesday 2nd April - Friday 12th April 2024

Operation Hours

Open: 7:30am

Close 6:00pm. Late collection fee applies thereafter.

All children must be signed in and out by an authorised nominee.

How to make a booking:

1. Enrolments

Families must be enrolled in the service. Enrolment forms can be obtained from the webpage: <https://www.immanuel.qld.edu.au/belong/outside-school-hours-care/>

2. Xplor

You will be invited to join our booking management system Xplor. You must accept email invitation and then download the Xplor Home app to create an account.

3. Compete Booking Form

Complete and return booking forms. Email to oshc@immanuel.qld.edu.au

Bookings will only be accepted if all fees are paid up to date and there is a nil balance.

Fees 2023:

- \$62 per child per day (less CCS)
- \$31 per child for half day (indicate 1/2 am or pm day on booking form)
- Additional \$25 for an excursion (less CCS)
- Additional fees for excursions and activities as per program (less CCS).

Fees as of 2nd January 2024

- \$66 per child per day (less CCS)
- \$33 per child for half day (indicate 1/2 am or pm on booking form)

Payment:

1. You will be emailed a statement fortnightly.
2. The statement is due for payment two weeks after the date of issue.
3. Payment can be made over the phone, direct debit request, in person or internet banking:

BSB: 034 198

A/C No: 214 658

When using direct deposit please note your family name in the reference.

4. Late payments will incur \$10.00 fee every 14 days until payment is made.

Cancellation:

- Cancellations must be made 5 working days prior to the date of the booking.
- Anytime after this, that day's fee will be incurred
- Notify OSHC via email if your child is not able to attend the booked day.

Late Booking Fees:

Bookings that are received after 8am the day before a required day, a \$10.00 fee will be applied.

Complying Written Agreement (CWA)

Child Care Subsidy (CCS):

Child Care Subsidy is paid directly to the childcare service. Families will pay 'the gap' fee. ILC OSHC will enrol families into CCS using parent CRN and child CRN. If you do not complete all requirements in MyGov, your account will be charged the full fee.

More information available via the following link:

<https://www.servicesaustralia.gov.au/individuals/services/centrelink/child-care-subsidy>

Families can also contact Centrelink from Monday- Friday, 8:00am-8:00pm on 136 150

These steps must be followed to incur CCS:

1. Log onto your Xplor Home App
2. Accept the CWA in the Finance tab. Finance tab can be found in the Accounts tab (bottom right-hand corner). CWA must be accepted for each child.

IMPORTANT: Is your enrolment still valid?

The government ceases a CCS enrolment if the child has not attended the service in the past 10 weeks. Please contact OSHC if this applies to your child as we need to re-enroll your child into the CCS so you can use the CCS as a fee deduction.

Agreement:

By signing the booking form, you are agreeing to this (CWA between ILC OSHC and yourself).

Specific Child Needs:

We aim to provide an inclusive service. Please advise staff in your child requires additional support or has specific needs (i.e dietary, neurologically).

What to bring:

- Healthy, balanced, 'litter' free morning tea and lunch
- Sun smart hat (No Caps)
- Apply sunscreen before attending & sign register on arrival
- Change of clothes
- Water bottle
- Enclosed shoes
- No heelies, skateboards, toys or electronics.

Sign In and Collection:

Children are to be signed in and collected by an authorised nominee. Caregivers must use the Xplor Home app to sign their child in/out of the Service. ID may be required to be sighted by Educators. If you require an additional authorised nominee to collect your child, please email OSHC.



Booking Form #1

Return this page to OSHC by COB Friday 22nd March 2024

All information requested on this booking form must be provide for booking to be confirmed

Family Name:

Child/ren's Names:

D.O.B.

School

Year

1.

2.

3.

Caregiver's name

Relationship to child:

Does a caregiver reside with child? Yes No

Phone: H) W) M)

Email

Home Address:

Caregiver's name

Relationship to child:

Does a caregiver reside with child? Yes No

Phone: H) W) M)

Email

Home Address:

Authority to collect/other approved contacts (in case of emergency):

1. Name:

Relationship:

Phone: H) W) M)

Emergency Contact: Yes No Authorised Nominee (collection): Yes No

Authorised Nominee (Excursion): Yes No Authorised Nominee (medical): Yes No

2. Name:

Relationship:

Phone: H) W) M)

Emergency Contact: Yes No Authorised Nominee (collection): Yes No

Authorised Nominee (Excursion): Yes No Authorised Nominee (medical): Yes No

Medical Details and Dietary Requirements

1. Name: Details:

2. Name: Details:

3. Name: Details:



Family Name:

Immanuel Lutheran College Outside School Hours Care

Booking Form #2

Autumn Vacation Care booking form

Please include one tick per child and write 1/2 day or full day for each booking

Easter Monday Public Holiday	Tuesday 2nd April Easter Scavenger Hunt	Wednesday 3rd April Paint and Sip \$8	Thursday 4th April Q Camel Excursion \$25	Friday 5th April Pool Party and Water Play
Monday 8th April Pirate Day	Tuesday 9th April Juiced Up Groms \$18	Wednesday 10th April Bike and Scooter Day	Thursday 11th April Autumn Fair with the ELC & Petting Zoo \$18	Friday 12th April Tech Day

Complying Written Agreement:

I have read and understood the Complying Written Agreement as per Important Information page of this document. This includes information regarding fees payment, prices and payment conditions, operation hours, bookings and cancellations, and signing in and out children.

I give / do not give (please circle) permission for my child/children named above to participate in swimming activities at Immanuel Lutheran College pool in Vacation Care between 10:00am and 1pm. Children will walk 2 mins to the pool with staff. Children will be supervised by OSHC staff while in the water and on the pool deck. OSHC staff to child ratio 1:3. Risk Assessment is available upon request.

I give/ do not give (please circle) permission for my child/children to participate in activities throughout college rounds- blue Courts, AJ Jericho Stadium, Oval, Prep area, Adventure playground, Environmental Centre and Lecture Theatre during Summer Vacation Care between 8:00am-6:00pm. Children will be supervised by OSHC Staff while in these locations. OSHC Staff to Child ratio is 1:15. Risk Assessments are available upon request.

Name:

Signed:

Date:

Photographic consent:

Do you consent to photographs of your child appearing in promotional publications/media

Yes No