

# New Starter Secondary Checklist

Tick off each step to help your child feel calm, confident and ready for Primary School.



## Step 1: Confirm Your Details

- ☐ Completed the **Medical, Consents and Contact Details** Form
- ☐ Sent recent **academic reports** (and NAPLAN, if applicable)



## Step 2: Plan for the First Day

- ☐ Checked **start date** and **Orientation time** (if applicable)
- ☐ Reviewed **parking & transport** information



## Step 3: Uniforms & Supplies

- ☐ Booked a **uniform fitting**
- ☐ Ordered **stationery** (Years 8–12)



## Step 4: Stay Connected

- ☐ Received **Parent Login Email** (sent in Week 1)
- ☐ Read through **Immanuel's communication channels overview**
- ☐ Followed **Immanuel's Facebook and Instagram** pages
- ☐ Joined your child's **Year Level Facebook group**  
**Note:** The following actions can be completed **two days after your child's start date**, once your Parent Login is active:
  - ☐ Downloaded the **Immanuel Parent App**
  - ☐ Reviewed **SEQTA Engage** instructions and logged in
  - ☐ Added key relevant College event dates to your **Outlook or mobile calendar**



## Step 5: Student Set-Up

- ☐ Completed **Device Agreement Form**
- ☐ Purchased College-approved **lock for locker**
- ☐ Discussed **mobile phone and device expectations** with your child



## Step 6: Canteen – Café on the Green

- ☐ Registered for **Flexischools**



## Step 7: Cocurricular Activities

- ☐ Applied for Music Lessons or Bursary (Optional)

